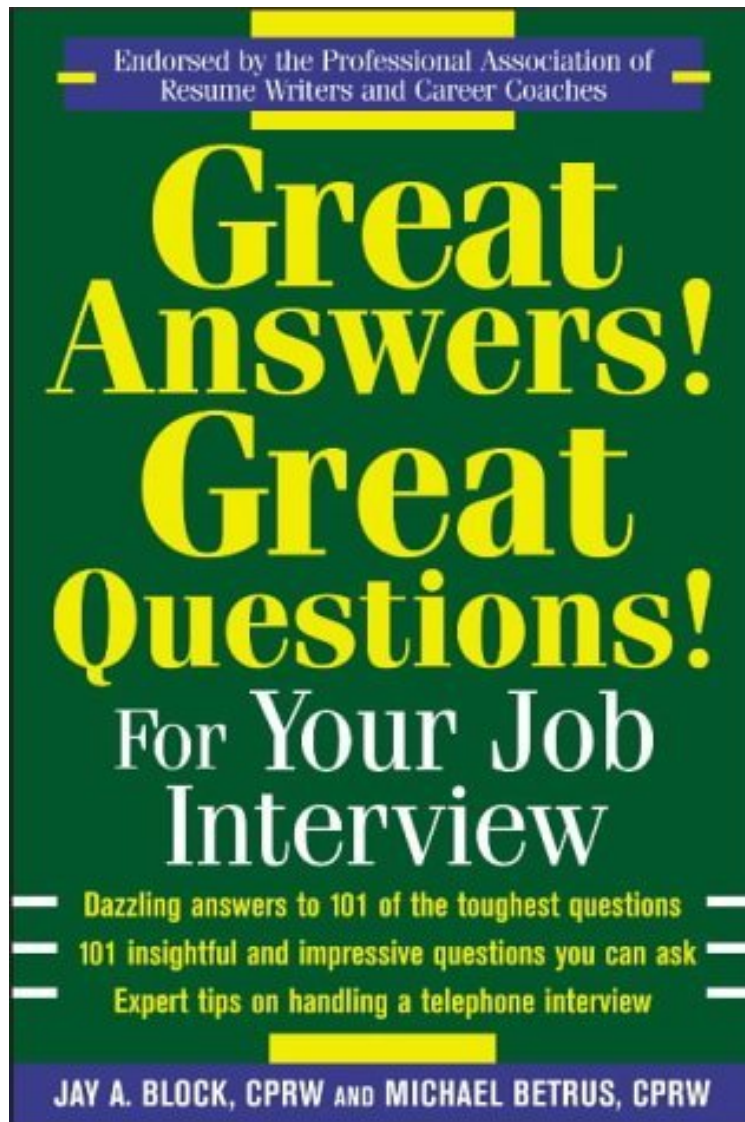


Great Answers! Great Questions! For Your Job Interview

Jay A. Block, Michael Betrus

ebooks | Download PDF | *ePub | DOC | audiobook



#1518471 in Books 2004-05-01 Original language: English PDF # 1 9.10 x .43 x 6.00l, .65 #File Name: 0071433171201 pages | File size: 38.Mb

Jay A. Block, Michael Betrus : Great Answers! Great Questions! For Your Job Interview before purchasing it in order to gage whether or not it would be worth my time, and all praised Great Answers! Great Questions! For Your Job Interview:

1 of 1 people found the following review helpful. EXTREMELY helpfulBy Student 01I found this book to be very helpful before I went in for my interview. It gives ideas on how to answer particular questions that a potential employer might ask you.1 of 1 people found the following review helpful. yep, love itBy Kouadio DongoThis is

definitely the best for interviewing, i used this book and was very useful, detail oriented, and i recommend anyone looking for job to get this book0 of 1 people found the following review helpful. This is one of the best books you can find regarding clear and concise interviewsBy Keith and MikiThis is one of the best books you can find regarding clear and concise interviews. I recommend this highly.

Answers to the toughest interview questions--and questions that make job hunters look great Great Answers! Great Questions! For Your Job Interview prepares readers for anything that might come their way during that allimportant interview. This thorough guide provides answers for all the most common questions interviewers ask, and suggests smart questions human resources professionals like to hear in return. This comprehensive interview game plan features: 101 answers to any tough question 101 questions that showcase the job hunter's intelligence and skills Practical strategies for online job searching Expert advice on telephone interviews, physical presentation, following up the interview, and salary negotiation

From the Back CoverAnswers to the trickiest interview questions--and questions that make candidates look great! Great Answers! Great Questions! For Your Job Interview prepares you for anything that might come your way during the all-important interview. Whether you're interviewing for an entry-level job or a top-level management position, this thorough guide provides answers for almost any question you can imagine--plus, it arms you with smart questions hiring managers want you to ask. From pre-interview research to follow-up calls, the authors walk you through every step of the interview process, providing the tips and tools you need to succeed in every interview. Worksheets and practice exercises let you practice your perfect response, and helpful samples guide you on your way. You'll get excellent advice on customizing your resume for any position and on mastering the art of the interview. This comprehensive, step-by-step guide includes: Answers to any tough question Questions that showcase your knowledge and skill What you should know about your future employer Helpful, proven strategies for online job searching Tips on demeanor and physical presentation Traits that employers look for in a candidate Helpful techniques for successful telephone interviews Special tips for career changers About the AuthorJay A. Block (West Palm Beach, FL) is an internationally certified career coach and resume strategist. Michael Betrus (Odessa, FL) is a hiring manager in the telecommunications industry. Block and Betrus are also the authors of the bestselling resume guides 101 Best Resumes, 101 More Best Resumes, 101 Cover Letters, and 202 Great Resumes.