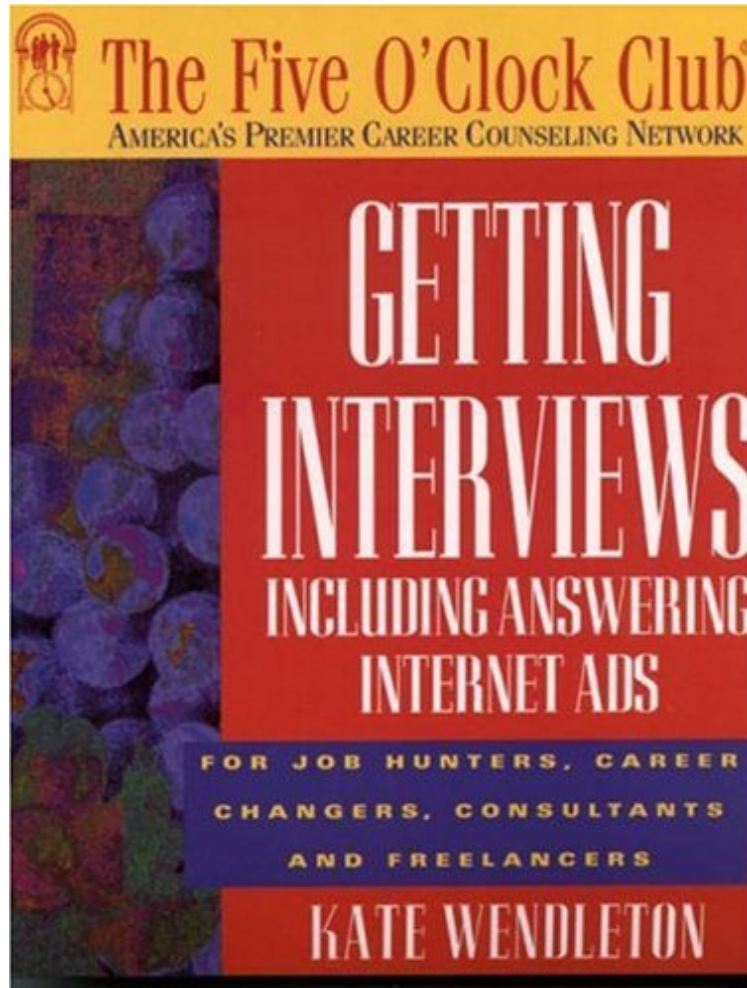


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## Getting Interviews (Five O'Clock Club Series)

*Kate Wendleton*

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**Kate Wendleton : Getting Interviews (Five O'Clock Club Series)** before purchasing it in order to gage whether or not it would be worth my time, and all praised Getting Interviews (Five O'Clock Club Series):

4 of 5 people found the following review helpful. Good But Read Targeting Your Job Market FirstBy G. J WienerKate Wendleton displays a positive pro-active attitude in Getting Interviews for Job Hunters. She gives many positive tips. One should always look to target all available opportunities. In addition, one should expect that a good job search takes a lot of time.She emphasizes the points of doing a good search. Always ask for referrals as that will keep many possibilities on the fire. You will know you are doing well when you hear some of the same names come up constantly in your search. This is a small world.Like the section that sums up the types of Executive Search Firms. Good analysis of retainer firm vs. contingency.The sample cover letters and thank you notes are a mixed bag though. Many of them are way too long. In the age of a tight job market that has the time to read a long winded cover letter. Madge Wrigley's letter in addition to being to long and winding (eight paragraphs, my goodness) also has too much of a chummy tone.

Most bosses can be a little too suspicious of someone who gathers too much information on them and couples that with ramblings. I say write a short three to four paragraph letter and come right to the point. Also the idea that someone could have 6-10 opportunities at one time thru networking seems pretty unlikely. Three to five seems possible but who knows. Maybe the down economy has me a bit pessimistic. Anyway, there is certainly some good information here. None the less choose Kate's Targeting Your Job Market first as that has a better glossary and fun exercises as well. 2 of 3 people found the following review helpful. A Good Read! By Rolf Dobelli Kate Wendleton, an authority on job searches and career development, discusses techniques for getting interviews once you focus on your target job market. After a brief overview of the job-hunting process, she explains how to obtain interviews by networking effectively and building relationships. She discusses how to do mailings, answer ads, use interviews productively, work with search firms, develop phone skills and create a well-organized campaign. The book suffers from some repetition among chapters and some overlap with Wendleton's Building a Great Resume, especially in the beginning of both books. Great Resume offers more information about assessing your career path than the present volume, a solid, basic book apparently geared to the relatively inexperienced job hunter seeking a novice to mid-level position. We from getAbstract recommend the book's well-organized strategic overview to most job seekers, with the caveat that high level executives and managers may already know much of the material. 0 of 0 people found the following review helpful. This book helped me get a job in just 5 weeks! By Dani This book along with Kate Wendleton's "Mastering the Job Interview and Winning the Money Game" helped me find a new job in only 5 weeks. If you really read these books, follow the advice and study the sample letters, you will find a job. I was going to sign up for the Five O Clock meetings after 2 months of looking, but I landed the perfect job! I cannot recommend these books enough! :)

Getting Interviews explains to the reader how to find out whom they should be talking to, and how to get those people to agree to meet with them. They will learn about informational meetings and networking interviews. This book also explains to the reader how to market themselves- to plan a whole campaign that runs the gamut from personal contacts to phone, e-mail, and targeted direct mail efforts.